



**Minutes of a meeting of Annual Council held on Wednesday, 25 May 2022.**

**Councillors present:**

Stephen Andrews	Nikki Ind – Vice Chair	
Tony Berry	Jenny Forde	Andrew Maclean
Claire Bloomer	Joe Harris	Nick Maunder
Ray Brassington	Mark Harris	Richard Morgan
Patrick Coleman	Stephen Hirst	Nigel Robbins
Rachel Coxcoon	Robin Hughes	Gary Selwyn
David Cunningham	Roly Hughes	Lisa Spivey
Tony Dale	Sue Jepson	Tom Stowe
Andrew Doherty	Julia Judd	Ray Theodoulou
Mike Evemy	Richard Keeling	Steve Trotter
	Juliet Layton	Clive Webster

**Officers present:**

Rob Weaver – Chief Executive  
Jenny Poole – Deputy Chief Executive  
Angela Claridge – Director of Governance  
Jan Britton – Managing Director - Publica  
Claire Hughes – Democratic Services  
Caleb Harris – Democratic Services  
Wayne Smith – Democratic Services

**1 Apologies**

Apologies were received from Councillors Dilys Neill and Gina Blomefield  
Councillor Richard Norris attended the meeting, but left early before any votes were taken.

**2 Declarations of Interest**

There were no Declarations of Interest from Members

There were no Declarations of Interest from Officers.

**3 Election of Chair of the Council**

The Chief Executive, Rob Weaver, in his role as Proper Officer of Cotswold District Council sought nominations for the role of Chair of the Council for the Civic Year 2022-23.

Councillor Joe Harris, Leader of The Council proposed Councillor Dilys Neill  
This was seconded by Councillor Robins.

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As Councillor Dilys Neill was the only nominee, The Chief Executive and Proper Officer Rob Weaver announced that Councillor Dilys Neill was confirmed as Chair of the Council for the Civic Year 2022-23 and confirmed that Councillor Neill would be invited to read and sign The Declaration of Acceptance of Office upon her return.

#### **4 Election of Vice-Chair of the Council**

In the absence of Councillor Dilys Neill, Chair of the Council, the Chief Executive Rob Weaver, in his role as Proper Officer of Cotswold District Council sought nominations for the role of Vice Chair of the Council for the Civic Year 2022-23.

Councillor Tony Dale proposed Councillor Nikki Ind  
This was seconded by Councillor Maclean.

As Councillor Nikki Ind was the only nominee, The Chief Executive and Proper Officer Rob Weaver announced that Councillor Nikki Ind was confirmed as Vice Chair of the Council for the Civic Year 2022-23, and invited Councillor Ind to read and sign the Declaration of Acceptance of Office.

Councillor Ind accepted the Chain of Office of the Vice Chair of the Council and, in the absence of the Chair of the Council, continued to Chair Annual Council for the remainder of the meeting.

#### **5 Announcements of Chair, Leader and Chief Executive**

Councillor Ind, Vice-Chair of the Council, thanked Members for their support.

Councillor Joe Harris, Leader of the Council, thanked Members for their hard work during the previous Civic Year.

#### **6 Record of Attendances**

The Vice-Chair of the Council addressed the Council and confirmed that, following comments and suggestions from Members, the format of the Record of Attendance would be amended to separately show Members' attendance at Full Council meetings and Committee Meetings, and the Expected Meeting Attendance totals would be amended to list attendance of each individual Committee.

RESOLVED: The Council noted the Record of Attendance and the proposed amendments.

#### **7 Appointment of Cabinet**

Councillor Joe Harris, The Leader of the Council congratulated Councillor Ind on being appointed Vice-Chair of the Council and confirmed that some portfolio responsibilities had been changed and the appointment of Cabinet Members for the Civic Year 2022-23 would be:

**Councillor Joe Harris as Leader of the Council** holding a portfolio and responsibilities for: Coordination of Executive Functions, Policy Framework including the Corporate Plan, Publica, Housing and Homelessness, Town and Parish Council Liaison, Clean and Green campaign and UBICO (including street cleaning).

**Councillor Mike Every as Deputy Leader and Cabinet Member for Finance** holding a portfolio and responsibilities for: Financial Strategy and Management, Revenue and Benefits and Grants

**Councillor Lisa Spivey as Cabinet Member for Corporate Services** holding a portfolio and responsibilities for: Property and Asset Management, Trinity Road Transformation, Public Conveniences, Democratic Services, Communications and Consultation, Customer Experience and Channel Shift.

**Councillor Tony Dale as Cabinet Member for the Economy and Transformation** holding a portfolio and responsibilities for: Car Parking Operations and Strategy, Business Transformation, Local Enterprise Partnership and County-Wide Partnerships, Economic Development, Recovery Investment Strategy, Tourism and Visitor Information Centres and Chamber of Commerce Liaison

**Councillor Andrew Doherty as Cabinet Member for the Environment, Waste and Recycling** holding a portfolio and responsibilities for: UBICO (Waste and Recycling), Waste and Recycling and Flooding

**Councillor Jenny Forde Cabinet Member for Health and Wellbeing** holding a portfolio and responsibilities for: Refugee Support, Public health, Well-Being and Mental Health, Improving Social Mobility and Tackling Social Isolation, Crime, Disorder and Safety, Supporting and Safeguarding People, Leisure Centres, Museums and Culture and Young People

**Councillor Juliet Layton Cabinet Member for Regulatory Services** holding a portfolio and responsibilities for: Development Management, Heritage and Design Management, Environmental and Regulatory Services and Cotswold Water Park

**Councillor Rachel Coxcoon as Cabinet Member for Climate Change and Forward Planning** holding a portfolio and responsibility for: Climate Change and Energy Planning, Sustainable Transport, Strategic Forward Planning, Local Plan, Community Infrastructure Levy and Section 106 and Allowable Solutions.

RESOLVED: The Council noted the appointment of the Cabinet Members and their portfolios and responsibilities.

## **8 Political Composition of the Council and Formation of Political Groups**

The purpose of this report was to advise the Council of the notifications received under Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990 giving the composition of political groups.

### **The Political Composition of the Cotswold District Council - May 2022**

#### **Liberal Democrats Group – 18 members**

Claire Bloomer - New Mills

Ray Brassington - Four Acres

Patrick Coleman - Stratton

Rachel Coxcoon - Moreton East

Tony Dale - Northleach

Andrew Doherty - Fairford North

Mike Every - Siddington and Cerney Rural

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Jenny Forde - Chedworth and Churn Valley

Joe Harris - St Michael's

Mark Harris - Abbey

Roly Hughes - Chesterton

Juliet Layton - South Cerney Village

Nick Maunder - Bourton Village

Dilys Neill - Stow

Nigel Robbins - The Beeches

Gary Selwyn - Watermoor

Lisa Spivey - The Ampneys and Hampton

Clive Webster - Moreton East

### **Conservative Group – 14 members**

Stephen Andrews - Lechlade, Kempsford and Fairford South

Tony Berry - Kemble

Gina Blomefield - Campden and Vale

David Cunningham - Fosseridge

Stephen Hirst - Tetbury Town

Robin Hughes - Sandywell

Sue Jepson - Blockley

Julia Judd - Ermin

Richard Keeling - Bourton Vale

Richard Morgan - Grumbolds Ash with Avening

Richard Norris - Tetbury with Upton

Tom Stowe - Campden and Vale

Ray Theodoulou - Coln Valley

Steve Trotter - Lechlade, Kempsford and Fairford South

The Council also consisted of 1 Green Party and 1 Independent Member. In accordance with the Local Government (Committees and Political Groups) Regulations 1990 these do not constitute a political group, however the Constitution makes provision for them to receive one Committee seat each.

### **Green Party – 1 member**

Andrew Maclean - The Rissingtons

### **Independent – 1 member**

Nikki Ind - Tetbury East and Rural

### **Total 34 members**

RESOLVED: The Council noted the political composition of Cotswold District Council and the formation of political groups.

## **9 Appointment of Committees**

The purpose of this report was to set out those matters reserved to Council at its Annual Meeting:

1. To establish the allocation of seats to political groups based on proportionality and to agree arrangements for making the necessary adjustments to proportionality based on appointments to individual Committees.

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2. To make appointments to Committees for the Civic Year 2022/23
3. To make appointments to the positions of Chair and Vice Chair of Committees for the Civic Year 2022/23

The Council noted that the list of Members appointed to committees had been issued as a supplementary addition to Annex A

### **Members of Committees**

#### **Planning and Licensing Committee (11 seats)**

Liberal Democrats (6 seats)	Councillor Ray Brassington,, Councillor Patrick Coleman, Councillor Dilys Neill, Councillor Mark Harris, Councillor Gary Selwyn, Councillor Clive Webster
Conservatives (4 seats)	Councillor Sue Jepson, Councillor Stephen Hirst, Councillor Stephen Trotter, Councillor Julia Judd
Green Party (1 seat)	Councillor Andrew Maclean

#### **Overview and Scrutiny Committee (10 seats)**

Liberal Democrats (5 seats)	Councillor Claire Bloomer, Councillor Patrick Coleman, Councillor Roly Hughes, Councillor Nigel Robbins, Councillor Gary Selwyn,
Conservatives (4 seats)	Councillor Stephen Andrews, Councillor Gina Blomefield, Councillor Richard Norris, Councillor David Cunningham
Independent (1 seat)	Councillor Nikki Ind

#### **Audit Committee (7 seats)**

Liberal Democrats (4 seats)	Councillor Nigel Robbins, Councillor Nick Maunder, Councillor Gary Selwyn, Councillor Patrick Coleman
Conservatives (3 seats)	Councillor Tony Berry, Councillor Ray Theodoulou, Councillor Tom Stowe

#### **Performance and Appointments Committee (Statutory Officers) (7 seats)**

Liberal Democrats (4 seats)	Councillor Joe Harris, Councillor Mike Evely, Councillor Jenny Forde, Councillor Gary Selwyn
Conservatives (3 seats)	Councillor Tony Berry, Councillor Ray Theodoulou, Councillor Sue Jepson

RESOLVED: The Council agreed to establish the allocation of seats to political groups based on proportionality and to agree arrangements for making the necessary adjustments to proportionality based on appointments to individual Committees and to make appointments to Committees for the Civic Year 2022/23 as listed above.

**Voting Record: For 30, Against 0, Abstentions 0, Absent 4,**

### **Members of Working Groups**

#### **Constitution Working Group**

Liberal Democrats (4 seats)	Councillor Joe Harris, Leader of the Council, Councillor Mike Evely, Deputy Leader of the Council, Councillor Lisa Spivey, Councillor Patrick Coleman
Conservatives (2 seats)	Councillor Stephen Andrews, Councillor Ray Theodoulou

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Independent (1 seat)

Councillor Nikki Ind

### **Capital Programme Investment Board**

Liberal Democrats (3 seats)

Councillor Tony Dale, Councillor Mike Every, Deputy  
Leader of the Council, Councillor Gary Selwyn

Conservatives (2 seats)

Councillor Stephen Andrews, Councillor Ray  
Theodoulou

### **Leisure Working Group**

Liberal Democrats (4 seats)

Councillor Jenny Forde, Councillor Gary Selwyn,  
Councillor Juliet Layton, Councillor Nick Maunder

Conservatives (4 seats)

Councillor Stephen Andrews, Councillor Tom Stowe,  
Councillor Richard Norris, Councillor Stephen Hirst

Independent (1 seat)

Councillor Nikki Ind

RESOLVED: The Council agreed to make appointments to Working Groups for the Civic  
Year 2022/23 as listed above.

**Voting Record – For 30, Against 0, Abstentions 0, Absent 4,**

### **Chairs of Committees**

#### **Audit Committee**

Chair:

Councillor Nigel Robbins

Vice-Chair:

Councillor Nick Maunder

#### **Overview and Scrutiny Committee**

Chair:

Councillor Stephen Andrews

Vice-Chair:

Councillor Gary Selwyn

#### **Performance and Appointments Committee (Statutory Officers)**

Chair:

Councillor Joe Harris, Leader of the Council

Vice-Chair:

Councillor Mike Every, Deputy Leader of the Council

#### **Planning and Licensing Committee**

Chair:

Councillor Ray Brassington

**Voting Record – For 30, Against 0, Abstentions 0, Absent 4,**

The Vice-Chair of the Council invited nominations for the office of Vice-Chair of the Planning  
and Licensing Committee

Councillor Every, the Deputy Leader of the Council, proposed Councillor Coleman, and this  
was seconded by Councillor Coxcoo.

Councillor Jepson proposed Councillor Judd, and this was seconded by Councillor Hirst.

**Voting Record – For Councillor Coleman 17, For Councillor Judd 13,**

RESOLVED: The Council elected Councillor Coleman as Vice-Chair of Planning and Licensing  
Committee

**10 Appointment to External Bodies**

The purpose of this report was to provide the Council with an up to date list of Members appointed to Outside Bodies.

Councillor Joe Harris, the Leader of the Council stated that it was important for all Members to be aware of which Member represented the Council on external bodies and groups, and asked if any Member had been appointed to an external body or group that had not been included in the list, they should notify Democratic Services.

It was also stated that it was best practice that the Chair of Audit Committee should also represent the Council at the South West Audit Partnership (SWAP) and therefore Councillor Robbins was appointed to this role.

RESOLVED: The Council noted the list of Appointments to External Bodies.

**11 Next meeting of Council - 20 July 2022 at 6.00pm**

The Next meeting of Council will take place on 20 July 2022 at 6.00pm

The Meeting commenced at 6.30 PM and closed at 7.16 PM

Chair

(END)